



2nd July 2019

Key Stage 2 Sports Day

Change of time

Dear Parents/Guardians,

Due to unforeseen circumstances beyond our control the Sports Arena has been double booked, which means unfortunately Key Stage 2 Sports Day has had to be rearranged for **1:00pm - 3:30pm** on **Thursday 4th July**. We apologise for the short notice, however the school have only just been informed of this double booking and have endeavoured to ensure Sports Day can still go ahead as soon as possible for all the children who are looking forward to the events.

Children will be having an early lunch and walking to the park to arrive at 12:45 and begin the events at 1pm.

Children should be collected from the arena at 3:30pm. Your child's class teacher **must** be informed before you leave the arena with your child. If you would prefer for your child to be collected from school or they attend after school club, please complete the reply slip below and return to your class teacher.

Sincerest apologies for any inconvenience caused.

Yours sincerely,

Elaine Allen
Headteacher

Permission Form

Name of child _____ Class _____

I request for my child to be collected from school at 4:00pm.

My child attends after school club.

Signed Parent/Guardian _____

Emergency Contact Number _____



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